Meeting Agenda

Subject:	Regular Meeting
Date and Time:	August 20, 2026 7:00 PM
Location:	Stuart Community Center - Multipurpose 3 - 415 Franklin St Carlisle PA

Invited: ☐ **Attended:** ☒

☐ Mitchell, Brad	☐ Mummert, Ben	☐ Walters, Avery	☐ Ackerman, Bob
☐ Novack, Heather	☐ Espy, Leigh	☐ Parker, Andy	☐ Open – NMT 2
☐ Open – MT 1	☐ Open – MT 2		Quorum: 4

Agenda Item

Goal(s) of Meeting:

- Review topics facing the LRA

Agenda

- Call to order
- Announcements
- Public comment
- Consent agenda: approval of ALLARM report, June minutes (motion)
- Treasurer's report (motion)
- Key discussion topics (below)
- Reports from standing committees
    - Grants
    - Information and Education
    - Nature Trail – Volunteer event (Ahold-Delhaize) 9/18 at Vince's Meadow
    - Long-range planning
    - Stream ecology – Parker email to board 8/18
    - Project review
        - Initial contact from Heritage Village (SMT) for final review. Plans not yet received
- Old business: Frog and Switch, Homeless, Drones, CVTU event calendar, trail tie-ins
    - Letter of Support request from South Mountain Partnership for the SMT Letort Trail Pavillion Project
    - Stream delisting – Next meeting 8/28
- New business
    - Consider beaver dam analog additions
- Adjournment (motion)

Discussion
Administrator position • Interviews scheduled for 8/19 for two applicants
Bylaws review • Brad met with attorney held 8/4. Basic approach validated. Review pending

Audit
• The audit was submitted to DCED on 8/7/26. It has been approved.
• Recommendations / comments offered:
  ○ Use of the modified cash basis is valid for our size but would benefit from a transactional chart of accounts aligned to the budget
  ○ Having the treasurer's report as part of the minutes demonstrates full awareness of the Board of the organization's financial position
  ○ Active maintenance throughout the year
• Public notice of availability for review must be made (motion – payment)

Openings • Brad to develop verbiage for posting on our Facebook page as well as Community of Carlisle page, NextDoor and distribution to North Middleton and Middlesex townships.
Other •

Action Items

ID	Action Item	Owner	Due Date	Status
38	Donation capability on website	Heather / Avery	10/31	Open
39	Update authorities on BOX account	Brad	8/31	Open
40	LOS for SMT Pavillion	Brad	8/31	Open

Next Meeting Date & Time:	September 17, 7:00 PM
Meeting Location:	Stuart Community Center