

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
September 15, 2016

The meeting was held on Thursday, September 15, 2016, at the Carlisle Community Center. Andy Parker called the meeting to order at 7:03 p.m.

ATTENDANCE

Members / Representatives

Present: Dennis Burkett, Alan Howe, Andy Parker, James Ruhl, and Herb Weigl

Members / Representatives Absent: Bill Berwick, Sandy Kern

Staff Present: Kathy Russell

PUBLIC COMMENT - None

PRESENTATIONS - None

ANNOUNCEMENT - None

APPROVAL OF MINUTES - James made a motion to approve the August minutes. Dennis seconded the motion, and the motion carried.

Administrator - (Kathy Russell) - No report

COMMITTEE REPORTS

Finance / Budget - (Herb Weigl)

Monthly Financial Status

The memorandum of bills is as follows:

Receipts:

Current Month	
Prior month Interest	+\$22.38
TOTAL RECEIPTS	+\$22.38

Bills Requiring Approval:

Administrator	-300.00
Keckler Landscaping	-185.00
Muffin Enterprises	-45.00
Carlisle Garden Club	<u>-98.58</u>
TOTAL BILLS requiring approval	\$628.58

James made a motion to reimburse the Carlisle Garden Club \$98.58 for replacement plants for the trailhead garden. Dennis seconded the motion, and the motion carried. (This money will come out of the Trail Maintenance Fund.)

Herb made a motion that the September monthly bills in the amount of \$628.58 be approved for payment. Alan seconded the motion, and the motion carried.

Treasurer's Report:

BANK ASSET ACCOUNTS:

BUSINESS CHECKING ACCOUNT (07)

Beginning Balance	\$100.00	
Transfer from Business Savings Acct.	+\$530.00	
Paid bills	-530.00	
Transfer from Money Market Acct.	+98.58	
Paid bill	<u>-98.58</u>	
Closing Account Balance		\$100.00

BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND

Beginning Balance	\$17,345.46	
Interest	0.80	
Transfer to Checking	<u>-\$530.00</u>	
Closing Account Balance		\$16,816.26

BUSINESS MONEY MGMT SAVINGS, FRIENDS OF THE LETORT

Beginning Balance	\$12,128.86	
Interest	0.52	
Transfer to Checking	<u>-98.58</u>	
Closing Account Balance		\$12,030.80

CERTIFICATE OF DEPOSIT #40 (24 Month)

Beginning Balance.....	\$5,101.35	
Interest.....	<u>+ \$5.37</u>	
Closing Account Balance.....		\$5,106.72

CERTIFICATE OF DEPOSIT #42 (19 Month)

Beginning Balance.....	\$5,053.84	
Interest.....	<u>+ \$4.29</u>	
Closing Account Balance.....		\$5,058.13

CERTIFICATE OF DEPOSIT #43 (19 Month)

Beginning Balance.....	\$5,008.26	
Interest.....	<u>+ \$5.70</u>	
Closing Account Balance.....		\$5,013.96

CERTIFICATE OF DEPOSIT #44 (19 Month)

Beginning Balance.....	\$5,008.26	
Interest.....	<u>+ \$5.70</u>	
Closing Account Balance.....		\$5,013.96

TOTAL FINANCIAL ASSETS ON DEPOSIT:..... **\$49,139.83**

Budget Report - Herb will adjust the budget. The Friends account will reflect funds that are directly related to fund raising projects.

Friends of LeTort -

- James has stepped down as chairman of the Friends Committee.
- Andy appointed Alan Howe as the new chairman of the Friends Committee.
- Alan, Andy, Bill, and Sandy met discuss ideas for the Friends group and brainstorm on the request that went into Mayor Scott.
 - Alan proposed October 22 as a possible date for the Friends of LeTort to host a cleanup along the railroad track and at Biddle Mission Park.
 - This event will be used as a kickoff to resurrect the volunteer side of the Friends of LeTort program.
 - Ideas discussed:
 - what membership would look like within the organization,
 - what membership meetings would involve,
 - what events could be done: stream cleanup, ALLARM samplings, etc.
 - monthly or bi-monthly meetings with guest speakers
 - involvement of neighbors of the LeTort.
 - people who live along the stream
 - people interested in Audubon activities
 - people interested in fly fishing activities
 - An early December meeting will be set up.
 - Friends of LeTort members were previously asked to contribute money to be a member, however, Alan suggested that instead of charging to become a member, if people give their email address, volunteer hours, or contribute money, they be made a gold, platinum, diamond member, depending how much they contribute over the course of a year.
 - Members would be recognized and strive to achieve a higher status.
 - Membership would include individuals, nonprofit organizations, and businesses.
- Andy mentioned to Mayor Scott that we previously had a lot of fraternities from Dickson College involved with the stream cleanups. The Mayor volunteered to contact the president of Dickinson and try to get a program started.
 - In the meantime, Mayor Scott, made a posting on a social media site, and he was contacted by a volunteer coordinator from Dickinson who expressed an interest. Hopefully, we will get some student participation from this inquiry.

Grants – Andy Parker

- Cumberland Valley Visitors Bureau mini-grant – counts – Alan will gather new counts at the end of the month.
- Faulkner Subaru's Sponsorship – Herb will pick up the pamphlet boxes and deliver them to McCorkle for installation.

Audit – James Ruhl – No report**Information and Education**

- Recent Press Releases – There is a "Get Outdoors PA Regional Summit" presented by the Bureau of Recreation DCNR coming up on Thursday, November 17th at Wildwood Park in Harrisburg from 8:30 a.m. – 2:00 p.m. Lunch will be included.
 - Topics will be:
 - Developing Creative Innovative and Viable Summer Camp Programs
 - Embracing Virtual Reality – a Discussion
 - Geocaching with DCNR
 - Tell Us What You Think
 - Guided Interpretive Walk of the Wetlands at Wildwood Park
- Public Speaking – AAUW (American Association of University Women) – December 3, 2016 – time TBD.
- Website stats and updates – Andy received an email from Cross and Crown regarding the bid for updating the website. Andy will respond and let them know that this project is on hold until we can get someone who is available to spearhead.

- Facebook page updates– Andy responded to a Facebook inquiry regarding the quarry discharge into the stream.

Nature Trail–

- CVTC report (in schedules months) – No report
- Trail maintenance – Herb has been arranging the mowing of the trail. Andy will contact Cory at South Middleton to inquiry about trailside trimming.

Long-Range Planning & Easements - Andy Parker

- Cumberland Conservation Collaborative report (Herb) – Herb, Andy, and Alan plan to attend the meeting on September 26th.
- CPC purchase of Burgoon property –
 - Tomorrow, Friday, September 16th is the CPC tour of the Burgoon property from 11:00 a.m. – 12:30 p.m.
 - Andy will be making a presentation at this event.
 - Lunch will be provided.
 - Andy would like to work with the CPC, at a minimum, to develop a trailhead down the lane and in front of the barn. This would allow a nice parking area for trail users.

Stream Ecology – Bill Berwick

- ALLARM report and analysis –No report
- CVTU Stream Improvement Project – No report

Project Review - Andy Parker

- Healing Paws Veterinary Care – So. Middleton Twp. – Andy reviewed and commented
- Carlisle Evangelical Free Church Parking Lot – Petersburg Road, SMT – Andy will review and report at the next meeting.

OLD BUSINESS:

- Board Vacancies – Middlesex Township, North Middleton Township (2).
 - Herb spoke with Eileen Gault – no decision has been made by Middlesex.
 - Herb's appointment with Middlesex expires on December 31, 2016.
 - Herb has agreed to accept another appointment and serve again as long as his health allows.
 - Andy will follow up with the North Middleton Township office.
- Crawfoot Award will be awarded to the Carlisle Garden Club this Saturday, September 17th at 10:00 a.m. at the garden site.
 - A press release will be submitted to the Sentinel for publication.
- 2017 Budget and Funding Requests.
 - Andy will submit the budget requests by September 23rd as follows:

▪ Carlisle Borough	\$4,500
▪ North Middleton	\$2,000
▪ South Middleton	\$6,000
▪ Middlesex	\$3,500
▪ Cumberland County	\$5,000
 - Andy will revise the budget figures for approval at the October meeting.
- Herb and Kathy Weigl will host the LRA's picnic on Saturday, September 17th at 6:00 p.m.
 - Herb will send out directions to his house.
 - Erich Messerschmidt and Jerry Gapp will also be invited.

NEW BUSINESS:

James made a motion to adjourn the meeting. Alan seconded the motion, and the meeting adjourned at 7:53 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, October 20, 2016, at 7:00 p.m. at the Carlisle Community Center in Carlisle, PA.

10/20/16
Date Adopted
Prepared by: Kathy L. Russell


Sandy Kern, Secretary