

**LETORT REGIONAL AUTHORITY**  
**415 Franklin Street**  
**Carlisle, PA 17013**

**MINUTES OF THE LETORT REGIONAL AUTHORITY**  
**February 18, 2016**

The meeting was held on Thursday, February 18, 2016, at the Carlisle Community Center. Andy Parker called the meeting to order at 7:00 p.m.

**ATTENDANCE**

*Members / Representatives*

*Present:* Bill Berwick, Dennis Burkett, Sandy Kern, Andy Parker, Holly Smith, Herb Weigl, and Jinnie Woodward

*Members*

*Representatives Absent:* James Ruhl, and Lorin Snyder

*Staff Absent:*

Kathy Russell

*Guest Present:*

Alan Howe, Cheyenne Moore with ALLARM, Anthony Rymer and Michael Lantri (project manager) with UGI, Tom Miller and Don Albright with CV Trout Unlimited

Andy started the meeting by welcoming the visitors.

**PUBLIC COMMENT** - None

**PRESENTATIONS** –

A UGI representative gave a presentation on a proposed 12-inch gas line along Interstate 81 to cross under two of LRA's parcels located along the LeTort. There was a lengthy discussion during which LeTort members expressed concerns and asked questions that were addressed by UGI's representatives. The proposed alignment of the pipeline has not been determined yet and UGI is still in fact finding mode at this time. The next step will be to complete exploratory studies including environmental assessments and potentially geotechnical borings. Rymer and Mr. Lantri agreed to return to future LRA meetings to answer any questions that may arise during this planning, design, and construction process. An electronic standard agreement will be prepared and presented to the LRA board for review and approval.

**ANNOUNCEMENT** – Andy announced that Kathy's surgery went well, and she is resting and recuperating at home. Andy introduced Dennis Burkett, the new South Middleton Township representative.

**APPROVAL OF MINUTES** – Holly made a motion to approve the January minutes. Bill seconded the motion, and the motion carried.

**Administrator** - (Kathy Russell) – No report

**COMMITTEE REPORTS**

**Finance / Budget** – (Herb Weigl)

**Monthly Financial Status**

The memorandum of bills is as follows:

**Receipts:**

Current Month	
Plan Review Fee .....	+\$100.00
Friends Cash Contributions .....	+\$ 50.00
Prior month Interest.....	<u>+10.41</u>
<b>TOTAL RECEIPTS.....</b>	<b>+\$160.41</b>

**Bills Requiring Approval:**

Administrator.....	-\$300.00
Pixel & Hammer .....	-\$75.00
The Sentinel.....	<u>-\$94.96</u>
<b>TOTAL BILLS requiring approval .....</b>	<b>\$469.96</b>

Herb made a motion that the February monthly bills in the amount of \$469.96 be approved for payment. Sandy seconded the motion, and the motion carried.

**Treasurer's Report:**

**BANK ASSET ACCOUNTS:**

**BUSINESS CHECKING ACCOUNT (07)**

Beginning Balance .....	\$100.00	
Transfer from Business Savings Acct. ....	+\$394.96	
Paid bills .....	-\$394.96	
Transfer from Money Market Acct.....	+\$75.00	
Paid bills .....	<u>-\$75.00</u>	
<b>Closing Account Balance .....</b>		<b>\$100.00</b>

**BUSINESS SAVINGS ACCOUNT (00) GENERAL FUND**

Beginning Balance .....	\$12,725.83
Interest .....	+\$ .47
Plan Review Fee .....	+\$100.00
Transfer to Checking .....	-\$394.96

Closing Account Balance ..... **\$12,431.34**

**BUSINESS MONEY MGMT SAVINGS, FRIENDS OF THE LETORT**

Beginning Balance .....	\$7,965.81
Donations .....	+\$50.00
Interest .....	+\$ .34
Transfer to Checking .....	-\$75.00

Closing Account Balance ..... **\$7,941.15**

**BUSINESS SUPPLEMENTAL SAVINGS, SOUTH MOUNTAIN PARTNERSHIP GRANT**

Beginning Balance.....	\$ .03
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Closing Account Balance ..... **\$ .03**

**CERTIFICATE OF DEPOSIT #40 (24 Month)**

Beginning Balance.....	\$5,064.59
Interest .....	+\$5.33

Closing Account Balance ..... **\$5,069.92**

**CERTIFICATE OF DEPOSIT #42 (19 Month)**

Beginning Balance.....	\$5,024.44
Interest .....	+\$4.27

Closing Account Balance ..... **\$5,028.71**

**TOTAL FINANCIAL ASSETS ON DEPOSIT: ..... \$30,571.15**

**Budget Report**

- The total monthly authority reserve is \$30,571.15.

**Friends of LeTort** – James Ruhl

- Sandy completed work on updating the new trail map.
- A proof of the map has been forwarded to Faulkner Subaru for their review and approval.
- Once approved and the check from Faulkner Subaru is received, we will have 2,500 copies of the trail map printed.
- Three pamphlet boxes for the maps will be installed at the trailheads.

Holly has been in contact with the Appalachian Running Company. She plans to discuss their possible sponsorship of the Friends.

Bill suggested we consider purchasing window decals to provide to donors stating they are Proud Sponsors of the Friends of the LeTort. Andy will take the LRA logos and come up with a sample decal.

**Grants** – Andy Parker

- SMP Mini-Grant Schedule and status –
  - Andy reported that all documentation has been submitted for the close out the grant.
  - Andy will follow up.
- Cumberland Valley Visitors Bureau mini-grant – approved for trail counters only. Alan reported that the weather has stalled progress on this project.

**Audit** – James Ruhl – No report

**Information and Education** – Holly Smith –

Bill's wife belongs to AAUW. He will check with her to see if they would be interested in scheduling a date for an LRA presentation by Herb and Holly.

**Nature Trail** – Holly Smith

Holly commented that Eastern Fly Fishing Magazine is writing an article on Carlisle in the July-August edition. She will contact a representative from the magazine to provide our contact information and offer the LRA's services if there is any information we can provide to them about the LeTort. Sandy suggested that we also provide them with the link to our website.

- CVTC report – (in scheduled months) – Holly attended and reported on her first meeting.
- Website - No report.
- Trail maintenance - Andy walked the trail and noticed a buildup of leaves on a couple of the bridges. He will try to get the debris shoveled off this weekend.

- Tree Removal – Andy received three bids for the tree removal:
  - Cumberland Valley Tree Service (with winter discount) - \$279.
  - Seller's Tree Service - \$250.
  - Nathan's Tree Service - \$495.

Andy made a motion to hire Seller's for the tree removal. Dennis seconded the motion, and the motion carried. Andy will contact Seller's to make arrangements.

Long-Range Planning & Easements - Andy Parker

- Cumberland Conservation Collaborative report (Herb) –
  - CCC would like to become the central collection point for development projects within the county. At some point, the CCC will be coming to the LRA and looking for us to:
    - Identify projects
    - Provide contact information
    - Identify which municipality the project is located in
    - Description of the project
    - Potential cost of the project
    - Quantifications of the benefits of the project

The next meeting is tentatively scheduled for March 21<sup>st</sup>.

- CPC is still working on the purchase of the Burgoon property. Holly is participating in a CPC working group for the purchase of the property. She will keep the board updated on the progress.

Stream Ecology – Bill Berwick

- ALLARM report and analysis – Jinnie answered several questions on the stream's turbidity and explained several of the other readings.

Project Review - Andy Parker - None

OLD BUSINESS:

- Board Vacancies – Cumberland County and Middlesex Township. Andy will follow up with the county.
- LeTort Scholarship proposal –
  - Andy reported that the vote came in – five against and two in support of the scholarship.
  - The main concern was that the scholarship was not well defined and how it was going to move forward.
  - Holly expressed her concern that since the scholarship has the LeTort name on it, we should be involved in supporting it. She felt that by supporting this scholarship it would help us with additional fundraising efforts in the future.
  - Sandy commented that if we support this scholarship, we would then have to administer it from year to year.
  - Alan commented that he would be the administrator and the CVTU treasurer would handle the financial stewardship for the program until the nonprofit sponsors decide to handle in some other way.
  - Alan answered several other questions, and a brief discussion was held.
  - Andy would like to revisit this matter and possibly include it in next year's budget.

NEW BUSINESS:

- UGI discussion –
  - Andy will review the agreement and pass it along to James and Lorin for their review.
  - It was decided that it was premature to involve the solicitor at this time because of the preliminary nature of UGI's proposed pipeline.
- Sunoco Mariner East 2 pipeline
  - Herb made a motion to draft a letter to PA DEP expressing the LRA's concern with the environmental impact of this pipeline on the watershed. Sandy seconded the motion, and the motion carried.
  - Herb will draft a letter similar to that written by the CCC for Andy to sign.

Bill made a motion to adjourn the meeting. Dennis seconded the motion, and the meeting adjourned at 8:32 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, March 17, 2016, at 7:00 p.m. at the Carlisle Community Center in Carlisle, PA.

4/5/16  
Date Adopted

Sandy Kern  
Sandy Kern, Secretary

Prepared by: Kathy L. Russell