

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
January 15, 2009

The meeting was held on Thursday, January 15, 2009 at the Carlisle Community Center. Chris Houston called the meeting to order at 7:03 p.m.

ATTENDANCE

Members Present: Dave Baric, Mark Bishop, Tom Colestock, John Greenbaum, Chris Houston, Lauren Imgrund, Erich Messerschmidt, Kevin Spicer, Julie Vastine, and Herb Weigl

Members Absent: Tom Stenehjem

Staff Present: Mike Blumenthal and Kathy Russell

Staff Absent: Dale Shughart

APPROVAL OF MINUTES

Erich made a motion to approve the December minutes with revisions, Mark seconded the motion, and the motion carried.

PRESENTATIONS – Mike met with Bill Salomone this evening prior to the board meeting to discuss Mr. Salomone's concerns with the nature trail, his property, and his Highland Avenue neighbor's property. Chris Houston will send a letter on the LRA's behalf to Mr. Salomone confirming that the LeTort Regional Authority's plan for the improvements to the existing nature trail does not include gaining access for the trail through his property.

STAFF REPORTS:

Solicitor (Dale Shughart) – In Dale's absence, Chris reported:

- Burgoon easement status – The Burgoon's have received the easement agreement for their signature.
- Keystone Arms easement status and trail improvement proposal – Mike's letter has been forwarded to Charlie Courtney.

COMMITTEE REPORTS

Finance / Budget – (Chairman, Tom Stenehjem)

Monthly Financial Status

Tom presented the January 2009 memorandum of bills as follows:

Receipts:	Plan review fees	\$0.00
	Interest (prior month).....	\$ 54.39
	TOTAL Receipts	\$54.39

Tom reported that we paid bills as follows:

Bills Requiring Approval:

<i>Executive Director</i>	
contracted fee	\$650.00
travel -	\$ 7.84
postage	<u>\$ 0.00</u>
ED Subtotal	\$657.84
Kathy Russell (Recording Secretary).....	\$ 95.00
Dale Shughart	\$200.00
FMA	<u>\$ 125.00</u>
TOTAL bills requiring approval	\$1,077.84

Dave made a motion to approve the January bills, Mark seconded the motion, and the motion carried.

Treasurer's Report:

Tom S. submitted the authority's financial summary account balances as follows:

Commercial Checking Account:

Beginning balance of	\$100.00
add transfer from Money Mgmt Savings Acct.....	+ \$2,000.00
minus payment of Dec. Invoice (ALLARM).....	- \$2,000.00
add transfer from Money Mgmt Savings.....	+ \$1,077.84
minus payment of approved January invoices.....	- <u>\$1,077.84</u>
leaving a closing balance of	\$100.00

Money Mgmt. - Growing Greener (Grant) Account:

Beginning balance is	\$10,042.47	
minus transfer to checking acct (ALLARM)	\$2,000.00	
add deposit:	+ \$100.00	
add interest (December '08)	+ \$ 8.70	
minus transfer to checking (Dec. bills).....	- \$1,077.84	
leaving a closing balance of.....		\$7,073.33****

Account Balance Breakout:

Spring Run Restoration Appropriation: Rec'd \$11,500.00 deposited to Business Money Mgmt Savings Acct.
Gettys / Womax-Decried by Corps of Engineers – Maintain **Detail Acct as Expended**

Spring Run Restoration – Business Money Management Savings Account Break Out:

Receipt Gettys/Womex.....	\$11,500.00	
May - Brehm / Lebo.....	-\$660.00	
June – McCorkel	-\$7,828.00	
July – McCorkel	-\$800.00	
July – Brehm / Lebo	-\$507.10	
BALANCE REMAINING	\$1,704.90	
Regular Appropriation	\$5,368.43	
Closing Balance		\$7,073.33 ****

Savings Account:

Beginning balance is \$25.76	
Closing balance is	\$25.76

Certificates of Deposit

CD 45 (11 mo w/penalty @ 4.0% Matures: 1/11/09) Rolled Over to 11 Mo. @ 3.25%
(Purchased Feb. 12, 2008)

Previous Month's Amount	\$7,204.70	
Interest – December '08	\$ 24.05	
Current Value		\$7,228.75

CD 61 (11 mo w/penalty @ 3.0% Mature: 4/10/09)
(Purchased 5/11/08)

Previous Month's Amount	\$4,305.47	
Interest – December '08	\$ 10.82	
Current Value.....		\$4,316.29

CD 62 (11 mo w/penalty @ 3.0% Mature: 4/10/09)
(Purchased 5/11/08)

Previous Month's Amount	\$4,305.47	
Interest – December '08	\$ 10.82	
Current Value		\$4,316.29

TOTAL BALANCE ON DEPOSIT: **\$ 23,060.42**

The budget that had been previously approved was under the assumption that we would be getting more money from Cumberland County than what we are actually getting. To balance the budget, Mike, Tom, and Chris met and revised the expense items as follows:

- \$1,700.00 for sink hole repair
- \$1,000.00 for trail and bridge (to widen the bridge)
- \$10,000.00 for trail improvements – DCED Grant
- \$2,992.00 for trail maintenance

Herb made a motion to approve the budget as amended, Dave seconded the motion and the motion carried.

John asked that Mike remove the percentage amounts from the appropriations received from the municipalities.

COMMITTEE REPORTS

Information and Education (Kevin Spicer) – Kevin circulated an article from the DCNR electronic news letter entitled “Nature Notes – Wealth of Trails Leads Pennsylvania Towns to New Promise on the Horizon”.

- ALLARM projects: status reports (Julie V.) –
 - Julie asked that we keep in mind that The League of Women Voters Water Resource Education Network just announced their next grant cycle. Julie will forward the information on to Mike.
 - ALLARM is in the process of beginning to plan for the LeTort Festival. They are contacting groups that may be interested in getting involved.
 - Julie commented that we may be hearing from a new group on campus, the Dickinson Angling Society with regard to stream projects.
 - Julie invited Mike to attend a luncheon tomorrow at the Dickinson College with local community people and several professors to hear about projects that are going on in the area that the professors might be able to connect to with their classes. Julie will e-mail the information to Mike.

Long Range Planning - (Chris Houston – Chairperson)

- Norfolk Southern RR Status – Chris is working on a letter outlining what is wanted from them with regards to the trail.
- BoC / LRA Traffic Plan: joint grant proposal status – Chris reported that the Borough is trying to push PennDOT to approve the grant proposal, which includes funding to improve our nature trail.
- CHWF – Safe Routes To School project status -

As soon as the weather breaks, a meeting will be scheduled with the Carlisle Borough and South Middleton Township to see if we can get some in-kind services to help clear behind the borough maintenance building and the Burgoon easement portion of the trail.

Chris will call Mark Heeb to make arrangements to sit down with him and possibly Lauren to discuss applying for a C2P2 grant.

Easement & Nature Trail (Chairman, Dave Baric) - No Report

- Lamberton Middle School easement proposal: No response to date

Chris received an e-mail from Doug Brehm stating that he and his wife walked the trail and he has volunteered to cut some fallen trees off the trail at no charge. Chris will respond that the LRA approves of his free services.

Project Review - (Erich Messerschmidt – Chairperson)

- Greystone Bank plans were received and reviewed by Brian Fischbach.

Public Relations / History – (Herb Weigl – Chairperson): No Report

Julie stated that ALLARM has a CD on file from the Cumberland County Historical Society with photos and description of the LeTort Spring. She suggested that this CD would be a nice addition to the LRA library. The CDs are available from the Historical Society for \$30.

Water Quality (Julie Vastine)

Chris asked Julie if she would be willing to accept the position of Water Quality Chair. Julie accepted the appointment.

- ALLARM data reports – No report
- USGS stream gauge report and future funding status – There is no funding available. This is a dead issue and this item will be removed from the meeting agenda.

Public Comments – No Report

OLD BUSINESS

- Middlesex board member appointment –
 - Mike will follow up with Mark Carpenter on our request for a new appointee.
 - Julie asked for a basic job description of the board member's duties so that she can post something at Dickinson to see if she can find someone who would be interested in this position.
- New sinkhole status – Mike has not been out to get out to investigate the new sinkhole. Mike will discuss this matter with Jim Hutchinson and report back at the next meeting.
- Bridge widening project – The rails need to be moved out. This project will be postponed until the trail walk through in March with South Middletown Township.
- Liability insurance: Strickler remains our carrier.
- 2009 Community Conservation Partnerships Program Grant (C2P2) Workshop 2/3/09, 9:00 a.m. until 12:00 p.m. at Hotel Carlisle. Mike will attend this workshop.
- Mike has not had any hits on the postings at Dickinson for someone to update our web page. Mike will contact the county, borough, and municipalities to see if they have anyone at their office that may be able to supply some in-kind serve for this project. Julie suggested that Mike also contact Adam McClain, the new watershed specialist for the Cumberland County Conservation District. Tom C. will also check with a possible contact who may be interested.

NEW BUSINESS:

PUBLIC COMMENT - None

ADDITIONAL AGENDA ITEMS:

Erich made a motion to adjourn the meeting; John seconded the motion, and the motion carried. The meeting adjourned at 8:20 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, February 19, 2009 at 7:00 p.m. to be held at the Carlisle Community Center in Carlisle, PA.

Date Adopted

Lauren Imgrund, Secretary

Prepared by: Kathy L. Russell