

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
May 15, 2008

The meeting was held on Thursday, May 15, 2008 at the Carlisle Community Center. Chris Houston called the meeting to order at 7:07 p.m.

ATTENDANCE

Members Present: Mark Bishop, Tom Colestock, John Greenbaum, Lauren Imgrund, Erich Messerschmidt, Tom Stenehjem, and Herb Weigl

Members Absent: Dave Baric, Kevin Spicer, and Herb Weigl

Staff Present: Mike Blumenthal and Kathy Russell

Staff Absent: Dale Shughart

APPROVAL OF MINUTES

Mark made a motion to approve the April minutes with one correction, John seconded the motion, and the motion carried.

PRESENTATIONS -

STAFF REPORTS:

Solicitor (Dale Shughart) –

- Keystone Arms easement –Mark Carpenter from Middlesex Township told Lauren that Middlesex Twp. required the trail as part of the recreational requirements for the property. The plan has been recorded and is final. Mark said that, according to the developer, the trail has been built. The trail is 14' wide from Post Road to McArthur Drive and then it goes onto the sidewalk.
- Willow Crossing easement – nothing new to report.
- Burgoon-Watercress Beds easement – Dale sent a letter to Mike, Dave, and Chris including abstracts of the Burgoon-Watercress property and the railroad property, which was put together from the information he obtained from the title abstractor. He still needs a few more deeds. Dales spoke with Dick Burgoon after our last meeting and he was told that the matter would be referred to his attorney. Dale has not yet had a response. Dale suggested that a copy of the abstract and any deeds desired be forwarded to Dick Burgoon to assist his attorney. Chris will let Dale know when we'd like him to forward the abstracts on to Mr. Burgoon's attorney.

Executive Director (Mike Blumenthal)

- LeTort Park RR bridge repair:
 - o Mike executed a contract with McCorkel for bridge replacement. The work will begin next week.
 - o Much ado about RR ties – Mike hasn't heard anything.
 - o No word yet on Trail Safety Grant
- LSR Corridor Atlas: Brian doesn't recall these. Mike will check with Jim Richenderfer to see if he has a copy. Mike will also contact Brian Fischbach to see who he should contact at RETTEW to check on getting a copy of this Atlas.
- LeTort Day and Festival report
 - o LRA/LSR handouts – There was a good turnout for this event and Mark had a lot of the United Way folks chip in on the clean up. ALLARM did an unbelievable job with their displays and advertisement of the event. The wayside marker on the history of the LeTort has been placed at the entrance of the park.
- USGS – LSR annual discharge data: No significant difference in this data.
- Lamberton and LeTort Schools expansion projects. Mike spoke with Jim Flower. He said this project is only in the talking phase. Mike relayed our concerns to Jim about water run-off from the mall and the parking lot water filtering. We would like to review their Preliminary Land Development plans for this project as soon as they are available.
- Mully Grub map – Mike will contact Candie Wilderman or Julie Vastine at ALLARM to see about getting a copy of this map.

COMMITTEE REPORTS

Finance / Budget – (Chairman, Tom Stenehjem)

Monthly Financial Status

Tom presented the May '08 memorandum of bills as follows:

Receipts:	Plan Review Fees (3)	\$300.00
	Interest	<u>\$109.94</u>
	TOTAL Receipts	\$409.94

Tom reported that we paid bills as follows:

<u>May 2008 – Bills Requiring Approval:</u>	
Executive Director	
contracted fee	\$500.00
mileage -	\$12.63
water	\$11.96
office expenses:	
postage	\$6.30
office supplies	<u>\$164.40</u>
ED Subtotal.....	\$695.29
Kathy Russell (Recording Secretary)	\$95.00
Dale Shughart	\$230.00
Fischbach Morgan Associates.....	\$125.72
Brehm-Lebo.....	<u>\$660.00</u>
TOTAL bills requiring approval	\$1,806.01

Mark made a motion to approve the May bills, Lauren seconded the motion, and the motion carried.

Treasurer’s Report:

Tom S. submitted the authority’s financial summary account balances as follows:

Commercial Checking Account: Beginning balance of \$100.00, add transfer from Money Mgmt Acct +\$1,806.01; minus payment of May’s approved bills -\$1,806.01; leaving a closing balance of \$100.00.

Money Mgmt. - Growing Greener (Grant) Account: Beginning balance is \$25,846.01; add receipts for 3 plan reviews +\$300.00; add interest (April '08) +\$40.67; minus transfer to Savings Acct (Lock Box) -\$25.00; minus transfer to checking (May bills) -\$1,806.01; leaving a closing balance of \$24,355.67

<u>Account Balance Breakout:</u>	
LeTort Funds (Regular Appropriation)	\$12,855.67
Spring Run Restoration Funding:.....	<u>\$11,500.00</u>
TOTAL.....	\$24,355.67

Savings Account: The beginning balance is \$25.76; add transfer from Money Market +\$25.00; minus Bank Lock box Rental Fee - \$25.00 leaving a closing balance of \$25.76.

Certificates of Deposit

CD 43 (11 mo w/penalty @ 3.0% Mature: 4/10/09)	
(Purchased 5/11/08)	
Previous Month’s Amount	\$4,212.32
Interest – March ‘08	<u>\$17.10</u>
Current Value	\$4,229.42

CD 44 (11 mo w/penalty @ 3.0% Mature: 4/10/09)	
(Purchased 5/11/08)	
Previous Month’s Amount	\$4,212.32
Interest – March ‘08	<u>\$17.10</u>
Current Value	\$4,229.42

CD 45 (11 mo w/penalty @ 4.0% Mature: 1/11/09)	
(Purchased Feb. 12, 2008)	
Previous Month’s Amount	\$7,018.18
Interest – March ‘08	<u>\$22.67</u>
Current Value	\$7,040.85

GRAND TOTAL: \$ 39,981.12

Friends of LeTort (Lauren Imgrund) –

- Lauren sent the list of “Friends” to Mike for future use.

Information and Education (Kevin Spicer) –

- LeTort Day: United Way Annual Day(s) of Caring volunteers – Thank you to everyone for their participation in making this day a success.

Long Range Planning - (Chris Houston – Chairperson)

- Master Trail Plan – Phase 1 Draft Plan from BL – Chris announced that on 5/27/08 at 3:00 p.m. there will be a Phase 1 meeting to review plans for improving the existing nature trail held at the Carlisle Community Center. CVTU, Conservation District, ALLARM, the County Commissioners, and the Carlisle Borough have all been invited to this meeting for input. Keep in mind that we must have the Borough and Township approved Master Trail Plan before the end of September, which is when the funds must be expended.
- Steering Committee meeting – Chris announced that there will be a meeting at 3:00 p.m. 5/19/08 at the Carlisle Community Center with representatives from all of the municipalities. Stephanie Williams will also be attending from the County Planning Commission. If you cannot make this meeting, please forward your comments to Mark Heeb.
- CVTU and Cooperators Implementation meeting – 5/27/08 – see above (Master Trail Plan).
- The Carlisle Traffic Study. Chris reported that there will be a steering committee meeting on 5/19/08 (which the LRA is a member).
- Official Map – A municipality adopts an official future planning map (typically done through the comprehensive plan). A comprehensive plan is a future plan for the growth of a municipality into the future. It's a very complex document with a lot of public input, presentations to planning commissions, public hearings, etc. The question has been raised as to whether our Master Trail Plan should be made a part of an official map for supporting municipalities. Chris doesn't feel we're at that point yet, but we will consider and keep this step in mind once the plan has been finalized.

Easement & Nature Trail (Chairman, Dave Baric)

- Camping World easement – We will wait until the Master Trail Plan has been adopted before Mr. Plasterer is contacted to discuss a possible easement.

Project Review - (Erich Messerschmidt – Chairperson)

- Carlisle Airport Runway – SMT – Fee submitted; plan forwarded to FMA for review. Erich express his concerns which were addressed. Erich's recommended that Mike contact the Engineer Architect firm for input on whether we should be asking for additional measures to control spills. Erich also requested that Mike contact Bob Shot at DEP and Cumberland County to express our concerns with pollutants getting into the groundwater and runoff. We'd like to see some sort of containment. Mike said that if a new construction would warrant a containment system on its own merit, that wouldn't be a problem, however, since it's being added and the airport is grandfathered in and never requiring retention that would preclude the township's requirement.
- The Orchards at Marsh Run – SMT – Fee submitted; LSR spring site deed/easement potential. This plan was previously reviewed and Erich felt they did a very good job of addressing our concerns with regard to management of storm water with a few exceptions. Erich made several comments and recommendations to this plan.
- Hillmount – SMT – fee submitted. They asked for a waiver for the requirement for interior landscaping in a parking lot. Erich made several comments.
- St. Patrick Church – SMT – fee submitted. Erich had several comments and recommendations to this plan.

Public Relations / History – (Herb Weigl – Chairperson): No Report

Water Quality (Lauren Imgrund) -

- ALLARM data report. – Lauren distributed the LeTort Monitoring Program monthly results for April 2008 and a LeTort Spring Run Parameter Fact Sheet. The fact sheet covers the LeTort and Mully Grub and interprets the monthly report of the monitoring program. Lauren felt that the overall water quality looks pretty good.
- Cumberland County-wide storm water plan -

Public Comments – None

OLD BUSINESS – None

NEW BUSINESS:

- Lamberton and LeTort schools expansion plans (Jim Flower). Previously discussed (see above).
- LSR Sinkhole 2008: The Plan. The sinkhole has reappeared. The plan is to contact John W. Gleim, Jr. Excavating, Inc. to see if they can get come equipment to the site to investigate – waiting for results. We may need to do repairs. Mike will contact the Bureau of Mines to see if he can get information on when the quarrying permit will end. There will be a meeting on Sunday to review the site.
- Poison ivy complaint: Mully Grub bridge at South Bedford Street. – The Borough will take responsibility of this problem.
- Mosquito (MNV) control at LSR wetland sites (Mully Grub, Lamberton, etc.)? – Lauren said when the wetlands were built; they had the West Nile Virus person from Cumberland County come out and look at it. He said he would monitor it for mosquitoes, but because it was a continual flow through, that we should not get mosquitoes.
- John commented that the State Ethic's Commission returned all of our 2008 SEC Statement of Financial Interests forms to him. Some of the forms had incorrect information. The documents have been corrected and Mike will file them in the office.

ADDITIONAL AGENDA ITEMS:

Tom S. made a motion to adjourn the meeting; John seconded the motion, and the motion carried. The meeting adjourned at 8:27 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, June 19, 2008 at 7:00 p.m. to be held at the Carlisle Community Center in Carlisle, PA.

Date Adopted

Lauren Imgrund, Secretary

Prepared by: Kathy L. Russell