

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
August 16, 2007

The meeting was held on Thursday, August 16, 2007 at the Carlisle Community Center. Chris Houston called the meeting to order at 7:07 p.m.

ATTENDANCE

Members Present: Keith Bailey, Dave Baric, Mark Bishop, Tom Colestock, Chris Houston, Lauren Imgrund, Erich Messerschmidt, Kevin Spicer, Tom Stenehjem, and Herb Weigl

Members Absent: John Greenbaum

Staff Present: Chris Nenninger, Kathy Russell, and Dale Shughart

Staff Absent: Brian Fischbach

APPROVAL OF MINUTES

Dave made a motion to approve the July minutes with corrections, Erich seconded the motion, and the motion carried.

PRESENTATIONS - None

STAFF REPORTS:

Solicitor - No report

Administrative –

- Chris N. reported that Bill Salomone wrote a letter to the LRA regarding the “tree in the stream” issue. Dale will prepare and send a letter responding to Mr. Salomone.
- Chris N. received a returned phone call from Mike Moore, our liability insurer. Mike stated that he has concerns about the two bridges directly behind the ball fields. Chris will contact Andrea from the Borough office to determine if the LRA or the borough owns the bridges.
- Brian prepared a letter regarding the Act 167 prompted by the presentation of Pam and Steve Fisher of Dawood Associates. Fischbach Morgan & Associates (“FMA”), at the request of the LRA, was asked to research the issue of whether or not there is an Act 167 plan for the LeTort Spring Run Watershed and to determine if the storm water facilities designed for their Middlesex project meets the requirements of the Act 167 plan. Brian stated that this plan was never adopted by all of the municipalities within the watershed, thus never becoming “official”. FMA called the Pennsylvania DEP to verify whether or not there was an Act 167 plan on record for the watershed. FMA was told by DEP, that there is no official Act 167 plan on record with them. Chris H. instructed Chris N. to contact Pam Fisher to report our findings that there is no official Act 167 plan, and therefore, the LRA will not make any comments on whether it is in conformance or not.

MONTHLY FINANCIAL STATUS

Receipts:

Dale Shughart (refund due to over payment).....	\$7.25
TOTAL Receipts	\$7.25

Tom reported that we paid bills as follows:

<i><u>August 2007 – Bills Requiring Approval:</u></i>	
Fischbach Morgan & Associates, LLC	\$468.38
Kathy Russell (Recording Secretary)	\$90.00
Embarq (Telephone Service)	\$39.79
<u>Other</u>	
Trail Maintenance – August 16	
Erich M.....	\$56.88
Tom S. plus tractor	121.50
TOTAL bills requiring approval	\$776.55

Mark B. made a motion to approve the August bills, Kevin seconded the motion, and the motion carried.

Treasurer’s Report:

Tom submitted the authority’s financial summary account balances as follows:

Commercial Checking Account: Beginning balance of \$100.00; add transfer from Gen Fund Acct (August bills) +\$776.55; minus payment of approved bills (August) - \$776.55. Leaving a closing balance of \$100.00.

Money Mgmt. - Growing Greener (Grant) Account: Beginning balance is \$17,153.38; add deposit for 2 plan reviews +\$200.00; add interest for July '07 +\$30.07; add refund from Dale Shughart, Jr. +\$7.25; minus transfer to Checking Account -\$776.55 for August bills; leaving a closing balance of \$16,614.15. **Part of \$16,614.15 – Spring Run Restoration Funding: \$11,500.00.**

Savings Account: The beginning balance is \$25.76; add interest for July +\$0.00; leaving a closing balance of \$25.76.

Certificates of Deposit

- (1) CD's 40 & 41: 7 mo w/penalty @ 5.0%
Purchased March 07: 2 X \$4,000.00 = \$8,000.00
- | | |
|---------------------------------|-----------------|
| Previous Month Amt + interest = | \$8,118.54 |
| Interest – July '07 | <u>\$ 33.72</u> |
| Current Value | \$8,152.26 |
- (2) CD 42 (Initial Purchase: 9 mo no penalty @3.51%,
1X \$6,805.63 (Purchased 5/18/07) \$6,833.96
Interest – July '07 \$ 20.02
Current Value \$6,853.98

GRAND TOTAL: \$ 31,746.15

COMMITTEE REPORTS

Finance / Budget – (Chairman, Tom Stenehjem)

- 2007 Budget - Tom S. made a few revisions to the budget:
 - Add +\$178.38 to Trail Maintenance – August
 - For February - Add an appropriation of +\$1,762.00 from the county. It was recommended last month to footnote this amount with an asterisk (*) indicating this amount was a 2006 appropriation.

Easement & Nature Trail (Chairman, Dave Baric) -

- Tom S. received a call from Mike Keiser at the borough office saying that the tractor, which was donated by Herb W., is inoperable. The tractor has been pulled into the borough maintenance shop and they are going to see if it's repairable.
- Tom reported that he and Erich cut the trail today and it looks "top notch".
- Keystone Arms Easement/Property – no report
- Willow Crossing Condominium Association – Dave will follow up in September with Mike Adler to try to push this topic on their agenda.

Water Quality (Lauren Imgrund) – No report.

Lauren gave a report on the DCNR Citizen's Advisory tour of the LeTort with regard to the Rivers Conservation Plan that was done by the authority. This tour was a part of an overall review that the advisory council is doing on this DCNR program.

Project Review - (Erich Messerschmidt – Chairperson)

- Final Minor SD & LD Plan for LeTort Meadows – BOC – Brehm-Lebo – This was the 4th preliminary review of this plan. Erich had no comments on the plan, however he has requested to see their storm water management report for this development.
- Preliminary LD Plan for Carlisle National Guard – NMT – SVT Incorporated – Erich had several comments and has requested to see the storm water management report for this project.

Long Range Planning - (Chris Houston – Chairperson)

- **Trail Planning Grant** – Chris H. will follow up. Members should let Mark Heeb know if they can attend the presentations to supporting municipalities.
- **Friends of LeTort** – No report
- **Educational Activities** – Kevin reported that he met on Tuesday with a group to discuss the storm water education project. They're trying to narrow down the approach and the vehicle for educating the public via this grant. Jim Hutchinson w/CVTU was in attendance at this meeting and he mentioned that he had three concerns for the trail: (1) no pets (2) no impervious surface, and (3) foot path only – no bicycles. Kevin stated that he was unsure of LRA's overall plan and didn't want to comment at this time.

Dickinson College / ALLARM will be putting together a 15-20 minute documentary on the LeTort and Kevin was asked to supply name of who would be a good representation from the LRA to take part in this documentary? LRA members suggested several knowledgeable options: Dick Darr, Herb Weigl, and Jim Richenderfer. Kevin will contact these gentlemen to make sure they're interested in participating. Once he has their approval, he'll submit their names to ALLARM.

Kevin also stated that the Carlisle High School has a television production each morning that is presented to the students and faculty. He will be working to develop three or four thirty second ad spots addressing storm water management to be given during the school's morning announcements.

April 26th is the LeTort Festival Days – They're hoping to show the LeTort documentary during this event.

Public Relations / History – (Herb Weigl – Chairperson): No report

Public Comments – No report

OLD BUSINESS -

- NONE

NEW BUSINESS:

- Chris H. and Chris Culotta have been meeting with representatives of the Clean Air Board, Downtown Carlisle, Association, and representatives of Dickinson College on issues of traffic in downtown Carlisle – primarily truck and noise traffic. Carlisle came out recently with a streetscape plan and Penn DOT engineers have met with representatives of the borough. They are pursuing a traffic study to deal with intensive growth and traffic in small towns. Their plan is to have presentations at the September 13th council meeting to encourage this traffic study. This plan would enable Carlisle to be pedestrian friendly, have bike paths, and improve the parking issues.

Erich M. made a motion to have Chris H. represent the LRA at the next meeting endorsing that the LRA take a formal position in favor of having a comprehensive traffic study performed of downtown Carlisle. Lauren seconded the motion and the motion carried.

- Chris N. announced that this LRA meeting would be his last. Chris has given his 2-week resignation from his position with FMA, and as such, Chris is resigning his position as acting Executive Director of the LRA. Chris H. asked that Chris N. have someone from FMA contact him to discuss this matter and notify who their replacement will be at the September LRA meeting.

ADDITIONAL AGENDA ITEMS:

Tom S. made a motion to adjourn the meeting; Erich M. seconded the motion - the motion carried. The meeting adjourned at 8:08 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, September 20, 2007 at 7:00 p.m. to be held at the Carlisle Community Center in Carlisle, PA.

September 20, 2007

Date Adopted

Lauren Imgrund

Lauren Imgrund, Secretary

Prepared by: Kathy L. Russell