

**LETORT REGIONAL AUTHORITY**  
415 Franklin Street  
Carlisle, PA 17013

**MINUTES OF THE LETORT REGIONAL AUTHORITY**  
July 19, 2007

The meeting was held on Thursday, July 19, 2007 at the Carlisle Community Center. Chris Houston called the meeting to order at 7:01 p.m.

**ATTENDANCE**

Members Present: Keith Bailey, Mark Bishop, Tom Colestock, John Greenbaum, Chris Houston, Lauren Imgrund, Erich Messerschmidt, Kevin Spicer, Tom Stenehjem, and Herb Weigl

Members Absent: Dave Baric

Staff Present: Chris Nenninger and Dale Shughart

Staff Absent: Kathy Russell and Brian Fischbach

**APPROVAL OF MINUTES**

Dave made a motion to approve the May minutes, Kevin seconded the motion, and the motion carried.

**PRESENTATIONS**

No Presentations this month.

**STAFF REPORTS:**

Solicitor - Dale S. had advertised the notice of audit and presented Chris N. with the file copy of the notice for the LRA records.

**Administrative** -

Chris N. received a phone call from Bill Salomone (559 Highland Ave., Carlisle) about the effort of removing a fallen tree in the LeTort Spring Run. Mr. Salomone explained most of the tree had been removed at his cost and express he would like/expect the LRA to pay for these costs. Mr. Salomone will be writing a letter to the LRA and expects a response in writing.

Chris N. had invited Mr Salomone to tonight's board meeting but he couldn't make it. Mr. Salomone could possible be at next months meeting.

Chris N. has a couple of phone calls into Michael Moore (insurance agent) in reference to his concerns about the safety of the bridges on the LeTort Nature Trail. Mr. Moore sent a letter last month with these concerns, but he only referenced two of the four foot bridges maintained by the LRA. Mr. Moore didn't explain which two of the four bridges were in need of attention.

Chris N. spoke with Andrea Crouse of Borough of Carlisle about the removal of a downed tree over hanging the nature trail. There was a little confusion on what tree was to be removed so two questionable tree were removed. Ms. Crouse asks that next time a tree needs removed the LRA tags is for clarity.

**MONTHLY FINANCIAL STATUS**

**Receipts:**

Second State Enterprises, Inc. (Plan Review Fee) .....	\$100.00
Dawood Associates (Plan Review Fee).....	<u>\$100.00</u>
TOTAL Receipts .....	\$200.00

Tom reported that we paid bills as follows:

<u>June 2007 – Bills Requiring Approval:</u>	
Fischbach Morgan & Associates, LLC .....	\$802.48
Kathy Russell (Recording Secretary) .....	\$0.00
Embarq (Telephone Service) .....	\$40.31
Tom Stenehjem (Trail maintenance & equipment use).....	\$109.65
Erich Messerschmidt (Trail maintenance).....	\$50.00
Peterman Power Equipment (Hedger repair).....	\$37.10
Dale Shughart (Legal Expenses) .....	<u>\$93.51</u>
<b>TOTAL bills requiring approval .....</b>	<b>\$1,133.05</b>

Kevin made a motion to approve the July bills, Lauren seconded the motion, and the motion carried.

**Treasurer's Report:**

Tom submitted the authority's financial summary account balances as follows:

Commercial Checking Account: Beginning balance of \$100; add transfer from Gen Fund Acct (July bills) +\$1,039.54; add transfer from Gen Fund Acct (late July Bills) +\$93.51; minus payment of approved bills (July) - \$1,133.05. Leaving a closing balance of \$100.00.

Money Mgmt. - Growing Greener (Grant) Account: Beginning balance is \$18,162.15; add deposit for 1 plan review +\$100.00; add interest for June '07 +\$24.28; minus transfer to Checking Account -\$1,133.05 for July bills; leaving a closing balance of \$17,153.38

Savings Account: The beginning balance is \$25.76; add interest for June +\$0.00; leaving a closing balance of \$25.76.

Certificates of Deposit

- (1) CD's 40 & 41: 7 mo w/penalty @ 5.0%  
Purchased March 07: 2 X \$4,000.00 = \$8,000.00  
  
Previous Month Amt + interest = \$8,086.04  
Interest – June '07 \$ 32.50  
Current Value \$8,118.54
  
- (2) CD 42 (Initial Purchase: 9 mo no penalty @3.51%,  
1X \$6,805.63 (Purchased 5/18/07) \$6,814.64  
Interest – June '07 \$ 19.32  
Current Value \$6,833.96

Receipts for Deposit – Per Memo  
Plan Review Fee – For Deposit  
Cumberland Recycle: \$100.00

**GRAND TOTAL: \$ 32,431.64**

**COMMITTEE REPORTS**

Finance / Budget – (Chairman, Tom Stenehjem)

2007 Budget - Tom reports that the budget needs to be adjusted as follows:

- Legal expenses for April (\$170.00), May (\$114.00), and July (\$234.00) need to be moved to Trail Projects.
- An addition of \$93.51 should add to retainer line under Legal Expenses.
- W9 form has been filed with the county.
  
- 2006 audit has been advertised. Tom S. made a motion to accept the audit as advertised, Kevin S. second. Motion carried.

Easement & Nature Trail (Chairman, Dave Baric)

- Keystone Arms Easement/Property – No report.
- Willow Crossing Condominium Association – Dave Baric was to follow up, but is absent. Dale S. will follow up.
- Trail Improvement Project – No report

Letters were sent out to South Middleton Township, Borough of Carlisle, and the Carlisle Area School District thanking them for their efforts in helping with the trail improvements. Borough of Carlisle's letter stated we hope to have them finish their started work after their outside work slows down, hopefully the fall season.

Water Quality (Lauren Imgrund - Chairperson) – No significant changes. ALLARM should be contacted about payment.

Project Review - (Erich Messerschmidt – Chairperson)

- Final Minor SD & LD Plan for Second State Enterprises, Inc. – SMT – Dawood Associates, Inc. – Erich M. has no comments on this plan.
- Final Minor SD Plan for 44 Carlisle SM Forge Associates, LLC and 44 Carlisle Two Associates, L.P. – SMT – Dawood Associates, Inc. – Erich has a few comments on this plan.
- Chris N. said the ACT167 can't be found for the LeTort Spring Run Watershed. Mark B. gave Chris N. a copy of the ACT167 plan. Lauren thought maybe the ACT167 wasn't ever adopted.

Long Range Planning - (Chris Houston – Chairperson)

- **Trail Planning Grant** – Mark Heeb may be attending the August LRA board meeting. He also plans on attending the watershed tour.
- **Friends of LeTort** – No report
- **Educational Activities** – Kevin attended the ALLARM meeting in July regarding storm water education. Kevin will continue to work with ALLARM on storm water education and plans on having something put together for the 2008 LeTort Day in May 2008.

Public Relations / History – (Herb Weigl – Chairperson): No report

Public Comments – No comments

**OLD BUSINESS** -

- DCNR watershed tour.

**NEW BUSINESS:**

- Tom S. presented the authority with a different way of payment (hourly in place of lump sum) for trail work done by him and Erich M. Tom C. offered his services to help out Erich and Tom S. Tom C. will stand in as a substitute when needed.

**ADDITIONAL AGENDA ITEMS:**

Tom S. made a motion to adjourn the meeting; Erich M. seconded the motion - the motion carried. The meeting adjourned at 8:31 p.m.

**NEXT MEETING**

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, August 16, 2007 at 7:00 p.m. to be held at the Carlisle Community Center in Carlisle, PA.

August 16, 2007 \_\_\_\_\_  
Date Adopted

*Lauren Imgrund*  
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Lauren Imgrund, Secretary

Prepared by: Kathy L. Russell