

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
April 19, 2007

The meeting was held on Thursday, April 19, 2007 at the Carlisle Community Center. Chris Houston called the meeting to order at 7:03 p.m.

ATTENDANCE

Members Present: Keith Bailey, David Baric, Mark Bishop, Tom Colestock, Chris Houston, Lauren Imgrund, Erich Messerschmidt, Tom Stenehjem, and Herb Weigl

Members Absent: John Greenbaum, Kevin Spicer

Staff Present: Chris Nenninger, Dale Shughart, and Kathy Russell

Staff Absent: Brian Fischbach

PRESENTATIONS - None

APPROVAL OF MINUTES

Erich M. made a motion to approve the March 15th minutes with revisions, Lauren seconded the motion, and the motion carried.

STAFF REPORTS:

Solicitor - Chris H. welcomed Dale Shughart to his first LRA meeting as our new solicitor.

Chris H. and Dave B. will work with Dale to bring him up-to-speed on the two on-going easement projects – Willow Crossing and Keystone Arms. Dale will follow-up on the status of these easements and report back at the next meeting.

Administrative -

- **Work Authorization Form – Fischbach Morgan & Assoc.** – Chris N. will be attending the Master Trail planning meetings and gathering information for the BL Companies. The LRA will be paying Chris N. for these services, which do not fall within the scope of the normal work performed by Fischbach Morgan for the Authority.

Chris H. received an estimated proposal of \$1,000.00 for this work. The proposal will be forward to the county for their approval. Once approved by the county, these services will be paid out of the Master Trail Plan Grant.

Tom S. made a motion to accept the estimate of \$1,000.00 on an hourly basis for the Work Authorization Form, Dave B. seconded the motion and the motion carried.

- **LeTort Clean-Up Day** – Clean-up Day has been scheduled for June 2 at 9:00 a.m. with a rain date of Saturday, June 9.

Herb suggested that Chris N. contact Gene with TU to coordinate this clean up event with TU.

Erich suggested that the Lamberton Middle School be invited to get involved with the clean up, especially behind the school property. Tom C. will contact Kevin Spicer and the schools to see if their environmental program would have students interested in getting involved with this project.

Mark B. will check with United Way to see if they have any volunteers who are looking for a project.

Lauren will send an e-mail announcement to the Friends of LeTort group.

Chris N. will contact the Keystone Council to get the word out to local Boy Scout troops.

Chris N. will purchase drinks for clean up participants.

This year's clean up will focus on the areas behind Lamberton M.S., LeTort Park, Biddle Mission Park, and the parking area by the Bonnybrook Quarry.

Mark B. will provide trash bags and Chris N. will inform the Carlisle Borough of the June 2nd date.

MONTHLY FINANCIAL STATUS

Receipts:

Borough of Carlisle – Appropriation for 2007	\$5,500.00 – Rec'd in March & deposited w/contract review fees
Borough of Carlisle – Matching Funds for County Grant	\$1,000.00

Approval to Pay Outstanding Bills:

Tom reported that we paid bills as follows:

<u>April 2007 – Bills Requiring Approval:</u>	
Fischbach Morgan & Associates, LLC	\$689.74
Kathy Russell (Recording Secretary).....	\$90.00
Embarq (Telephone Service)	\$39.71
Tom Stenehjerm (Lock Box Fee–Automatically deducted from savings acct by bank)	\$20.00
O'Brien, Baric & Scherer (Miriam Crawfoot Award).....	<u>\$59.00</u>
TOTAL bills requiring approval	\$898.45

Herb W. made a motion to approve the April bills, Mark B. seconded the motion, and the motion carried.

Treasurer's Report:

Tom submitted the authority's financial summary account balances as follows:

Commercial Checking Account: Beginning balance of \$100; add transfer from Savings Acct – CV TU (Darr) +\$80; minus payment to CV TU (Darr) -\$80; add transfer from Savings (April bills) +\$878.45; minus payment of approved bills (April) - \$878.45. Leaving a closing balance of \$100.00.

Savings Account: The beginning balance is \$25; add transfer from 241276-05 Lock Box +\$20; leaving a closing balance of \$45.

Money Mgmt. - Growing Greener (Grant) Account: Beginning balance is \$6,404.57; minus transfer to checking account CV TU (Darr) -\$80, add appropriation, Borough of Carlisle / Review Fees – Deposit 3-1-07 +\$5,700.00; add interest for March '07 (2.0%) + \$15.91; minus transfer to Checking Account -\$878.45 for April bills; minus transfer to 241276-00 (Lock Box) -\$20.00; leaving a closing balance of \$11,142.03.

Certificates of Deposit

- (1) Initial Purchase: 7 mo w/penalty @ 5.0%
Purchased March 07: 2 X \$4,000.00 = \$8,000.00

Previous Month – Purchase Price = \$8,000.00
Interest – March '07 \$ 20.36
Current Value \$8,020.36

- (2) Initial Purchase: 11 mo w/penalty @ 5.15%,
13 X \$500 - \$6,500.00

Previous Months Amt Plus Interest \$6,734.91
Interest – March '07 \$ 28.73
Current Value \$6,763.64

Receipts for Deposit – Per Memo
Appropriation - Borough of Carlisle \$5,500.00
Rec'd / Deposited in March, see Deposit 03/01/07
Appropriation – Borough of Carlisle \$1,000.00
(Matching Funds for County Grant)

GRAND TOTAL: \$ 27,071.03

COMMITTEE REPORTS

Finance / Budget – (Chairman, Tom Stenehjerm)

2007 Budget - No report

Easement & Nature Trail (Chairman, Dave Baric)

- Keystone Arms Easement/Property – Dave B. sent an e-mail for a status report with no response. Dave will forward his file on Keystone to Dale S. who will review the file and contact Keystone Arms to pursue.
- Willow Crossing Condominium Association – Chris H. will give background documents to Dale S.
- Trail Improvement Project – Erich commented that South Middleton Township has done a very nice job at widening the trail. They started at the 81 overpass and worked upstream to the first small footbridge, widening the trail to a 20' width. From the upper end, they cleared from the parking lot down to the footbridge across the LeTort.

The Carlisle Borough and school district have been clearing from the access road at the borough maintenance building upstream to the Houser property. However, there is concern that the debris and piles of tree limbs, brush, railroad ties, rocks, and shrubs that have been pushed off of the trail behind the maintenance shed are unsightly and should be removed. Chris N. will contact the borough to see if they can clear this debris.

Erich said that the borough and school district had indicated that they were just about done working for the spring because of their workload on other projects. Erich doesn't feel that the borough and school district have fulfilled their commitment for this project, they just ran out of time.

South Middleton representatives feel they have fulfilled their commitment as far as dollars spent for this cleanup.

Erich M. presented before and after photos of the clearing project on the trail.

Water Quality (Lauren Imgrund - Chairperson) – Lauren has reviewed the most recent water quality reports with nothing significant to report.

Sinkhole Repair Status – Complete - Chris H. spoke with Jim Richenderfer – seed and straw have been donated and they will be seeding the area at the beginning of next week.

Project Review - (Erich Messerschmidt – Chairperson)

- **Carlisle Barracks Housing Project – H. Edward Black** - Erich has re-reviewed these plans. The previous comments have been incorporated into the revised plans – no additional comments.

Long Range Planning - (Chris Houston – Chairperson)

- **Trail Planning Grant** – The first meeting was held with BL Companies and members of the steering committee. They will be meeting individually with the municipalities, war college people, the school districts, the county, and various organizations, followed by a series of public meetings.
- **Friends of LeTort** – Keith B. expressed concern with having Andy Parker going out to apply herbicides to kill the Ailanthus tree. Andy is not state certified to apply herbicides. Andy will contact the Department of Agriculture who can tell him what he needs to do to get certified.

Lauren has drafted a proposal to the Water Resources Education Network (WREN) for educational signs along the trail. We should hear about this grant by next month. We should also be hearing back from the other grant that we requested with TU for signage.

- **Educational Activities** – Kevin Spicer – No Report

Public Relations / History – (Herb Weigl – Chairperson): Chris H. congratulated Herb on a job well done with preparing the news releases on the sink hole repair and on the event that honored Dick Darr receiving the Miriam Crawfoot Award.

Public Comments – None

OLD BUSINESS - None

NEW BUSINESS: Chris H. had a request from ALLARM and provided them with a letter of support for their application to the WREN group for a water shed protection grant to create storm water educational activities.

Chris H. made a request to Chris N. to have the membership list and the LRA website updated. The stream clean up day will also be advertised on the site.

ADDITIONAL AGENDA ITEMS:

Keith B. reported that he works with an agency in Washington, DC called the "National Education Environmental Training". They're spearheading a project called "Man & Public Lands Day". They will give organizations as much as \$6,500.00 for cleaning trails, making new trails, designing, signage, equipment, etc., as long as it involves an environmental project. You must have community support and the application must be submitted by May 31st. Lauren has volunteered to write this grant. Keith will work with Lauren to supply information and we will vote on this matter at the May meeting.

Lauren also mentioned that DC&R has a grant program for equipment purchases that we may want to look into for the purchase of a tractor.

Chris H. thanked everyone who attended the dinner in honor of Dick Darr. He also thanked Tom C. for coordinating the event.

Tom S. made a motion to adjourn the meeting; Dave seconded the motion - the motion carried. The meeting adjourned at 8:35 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, May 17, 2007 at 7:00 p.m. to be held at the Carlisle Community Center in Carlisle, PA.

5/17/07

Date Adopted

Lauren Imgrund

Lauren Imgrund, Secretary

Prepared by: Kathy L. Russell