

LETORT REGIONAL AUTHORITY
415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY
November 16, 2006

The meeting was held on Thursday, November 16, 2006 at the Carlisle Community Center. Chris Houston called the meeting to order at 7:00 p.m.

ATTENDANCE

Members Present: Keith Bailey, David Baric, Tom Colestock, Richard Darr, John Greenbaum, Chris Houston, Lauren Imgrund, Erich Messerschmidt, James Richenderfer, Tom Stenehjelm, and Herb Weigl

Members Absent: None

Staff Present: Brian Fischbach and John Broujos

Staff Absent: Chris Nenninger

APPROVAL OF MINUTES

Jim made a motion to approve the October 19, 2006 minutes as revised, Tom S. seconded the motion, and the motion carried.

MONTHLY FINANCIAL STATUS

Due to the fact that Tom S. had to leave the meeting, the Monthly Financial Report was moved up on the agenda.

Approval to Pay Outstanding Bills:

Tom reported on the November 16th memorandum that we paid bills as follows:

<u>September 2006 – Bills Requiring Approval:</u>	
Fischbach Morgan & Associates, LLC	\$503.42
Kathy Russell (Recording Secretary)	\$0.00
Embarq (Telephone Service)	<u>\$33.18</u>
TOTAL bills requiring approval	\$536.60

Tom S. made a motion to approve the November bills, Herb seconded the motion, and the motion carried.

Tom S. made a motion to accept the annual audit as presented by Smith Elliot & Kerns, Erich seconded the motion, and the motion carried.

Treasurer's Report:

Tom submitted the authority's financial summary account balances as follows:

Petty Cash: Balance of \$0

Checking Account: Beginning balance of \$100; add transfer from Savings (November bills) +\$536.60; minus payment of approved bills (November) - \$536.60. Leaving a closing balance on November 16 of \$100.00.

Savings Account: The beginning balance is \$25; no change; leaving a closing balance of \$25.

Money Mgmt. - Growing Greener (Grant) Account: Beginning balance (October 19th) is \$4,305.73; add interest for October '06 (1.75% annum) +\$7.96; minus transfer to Checking Account -\$536.60 for November bills; leaving a closing balance on November 16 of \$3,777.09.

Certificates of Deposit

9 month – no penalty @ 3.25% - 2 X \$5,000 / Previous month balance plus interest = \$10,094.14; add interest for October '06 +\$27.44; leaving a closing balance of \$10,121.58.

11 month – w/penalty @ 5.15% - 13 X \$500 = \$6,500.00 / Previous month balance = \$6,596.33; add interest for October '06 +\$28.21, leaving a closing balance of \$6,624.54.

GRAND TOTAL: \$20,648.21

PRESENTATIONS

Jon Cox, a resident of Dickinson Township and Lawyer with Rhodes & Sinon of Harrisburg presented House Bill No.1142 dated March 29, 1999 to the Board. This bill is known as the Neighborhood Improvement District Act. Jon thought that the LRA would be interested in knowing that this bill may be a means of generating revenue for the purchase of open space, creation of parks, etc. by working with the local municipalities.

STAFF REPORTS:

Solicitor - No report.

Administrative -

- **Cumberland County Land Partnerships Grant Application** – Brian informed the Board that the County had returned the executed intergovernmental cooperation agreement and the subcontract for planning/ordinance assistance as well as a resolution authorizing the LRA to enter into the intergovernmental cooperation agreement, an advanced payment form and a final payment form.

COMMITTEE REPORTS

Finance / Budget – (Chairman, Tom Stenehjelm)

2006 Budget

- The stream gage expenditure and receipt should be applied to the Budget.

Tom S. made a motion to accept the 2007 Budget with the changes discussed; Dave seconded the motion and the motion carried.

Easement & Nature Trail (Jim Richenderfer – Chairperson)

- **Keystone Arms Easement/Property** – Dave B. reported that he sent an email to Charlie Courtney and that he did not respond to it.
- **Willow Crossing Condominium Association** – Dick reported that he and Jim attended the annual meeting of the association last Saturday and that our proposal was well received. The Association appointed a three person committee to pursue the agreement. The only modification the Association would like to make to the agreement is that the LRA pay for all permitting involved with putting the trail and bridge in. Erich made a motion to have John B. revise the agreement to include language that states that the LRA will pay for all permits/licenses, etc., Lauren seconded the motion, and the motion carried.

Water Quality (Lauren Imgrund - Chairperson)

- Lauren reported that monitoring continues.
- Lauren reported that the DCNR is in the process of determining whether or not there is a conflict with her serving on the LRA.

Project Review - (Erich Messerschmidt – Chairperson)

- Erich reported that he has received two plans for review and that he would like the Project Review Committee to get tighter to review the projects due to their locations and complexity. One project is in Middlesex Township while the second is in South Middleton Township.

Long Range Planning - (Chris Houston – Chairperson)

- **Friends of Letort** – Lauren reported that the group wants to work and not meet and that we should identify projects that they can contribute towards. Chris asked that information on the Cora Brook foundation be forwarded to him for review prior to his presentation to Historical Carlisle. Lauren suggested that if Historical Carlisle does not submit the application on our behalf that she will talk with the Friends group in South Middleton Township as well as one or two others. Dave made a motion to find a 501(C).3. organization to submit an application to the Cora Brooks Foundation in an amount not to exceed \$7,500 for a signage program along the LeTort Spring Run nature Trail; Lauren seconded the motion and the motion carried.
- **Educational Activities** – Jim reported that he hasn't had time to work on his presentation but that he still strongly in favor of this project.

Public Relations / History – (Dick Darr – Chairperson)

- No Report

Public Comments - None

OLD BUSINESS

- **Steering Committee** – Chris H. reported that the steering committee met and reviewed the draft RFP. Their modifications were made and the RFP was sent to the County for review and approval before being sent out to select landscape architectural firms. Responses to the RFP will be due in mid January, at which time the steering committee will be meet and a firm recommended. The LRA should be in a position to hire a firm at the February meeting.
- **Nature Trail Improvement** – Chris H. reported that representatives from South Middleton Township, Carlisle Borough and the Carlisle Area School District met with Erich, Chris H. and Chris N. to discuss the in-kind contributions towards the nature trail improvements. Erich added that these same individuals walked the trail on Wednesday and all agreed that the project was doable and that access may an issue in some locations. He went on to report that South Middleton Township had a concern about obtaining approvals from DEP or the Cumberland County Conservation District. It appears due to the time of the year that the work would most likely start in January. Brian stated that he would contact the Cumberland County Conservation District to inquire what, if any, approvals would be necessary.

NEW BUSINESS

- **Insurance Renewal** – The application was given to Dick for his completion and submission to the Stickler Agency.
- **Nominating Committee** – Jim and Dick were asked to serve as the Nominating Committee. They will have nominations for the election of officers ready at the December meeting.
- **Representative Appointments** – Chris H. will follow-up with his one contact to see if he is interested. Jim will make a recommendation to the County for his replacement.

ADDITIONAL AGENDA ITEMS

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, December 21, 2006 at 7:00 p.m. to be held at the Carlisle Community Center in Carlisle, PA.

December 21, 2006 _____
Date Adopted

Dave Baric _____
Dave Baric, Secretary

Prepared by: Brian L. Fischbach, P.E.