

LETORT REGIONAL AUTHORITY

415 Franklin Street
Carlisle, PA 17013

MINUTES OF THE LETORT REGIONAL AUTHORITY

July 21, 2005

The meeting was held on Thursday, July 21, 2005, at the Community Center in Carlisle, PA. Chairman, Shirley Ruhl called the meeting to order at 7:05 p.m.

ATTENDANCE

Members Present: Mr. Keith Bailey, Mr. David Baric, Mr. Chip Fenton, Mr. Chris Houston, Ms. Lauren Imgrund, Mr. Erich Messerschmidt, Mr. Lance Percival, Mr. James Richenderfer, Ms. Shirley Ruhl, and Mr. Tom Stenehjem

Members Absent: Mr. Richard Darr

Staff Present: Mr. Brian Fischbach, and Ms. Kathy Russell

Staff Absent: Mr. John Broujos

APPROVAL OF MINUTES

Chris made a motion to approve the minutes from the June 16th meeting; Erich seconded the motion and the motion carried.

PRESENTATIONS

Mike Adler presented concept plans describing the property at the corner of Bedford and Willow Streets and his proposal to construct a townhouse style community consisting of approximately 13-15 townhouses with a one-car garage. This project is in the early stages. Mike wanted to get the LRA's input, comments, and feedback before continuing with this project. The authority expressed concerns with the integrity of the Mully Grub, the marketing potential for the townhouses, and the issues of storm water run off and retention areas. Jim stated that we'd like to see a grass-line swale of maximum length, minimal impact on the Mully Grub, and landscaping to protect the Mully Grub. Mike said landscaping would be done along the Mully Grub. Lauren offered to supply him with a list of various types of vegetation to be used for plantings. Brian will supply Mike with information on our conservation easement program. Mike will report to Brian as the project progresses.

STAFF REPORTS:

Solicitor - No Report

Administrative -

- *Roundtable re: Research Projects* — Lauren reported that the Dickinson Environmental Department has received a grant to run a program where students take a 4-course load involving comparison research between the Chesapeake Bay watershed and the lower Mississippi in Louisiana. Dickinson and ALLARM are inviting civic groups and community organizations to a meeting on August 31, 2005 at 7:00 p.m. to meet and connect with students to discuss this new 3-year program and determine projects that may be of interest for research. The student’s courses will be in three categories (1) community based, (2) natural science projects, and (3) policy problems and solutions. This topic will be discussed at the retreat.

- *Geologic Hazards Investigation – Goals and Accomplishments Worksheets* – Brian completed the forms and they have been sent in to DEP. He is waiting for a signed contract closing out the project, along with the final check for the balance they owe us.

- *DCNR – Bureau of Forestry Correspondence* – This topic will be discussed at the retreat. Brian will report at next meeting.

MONTHLY FINANCIAL STATUS

Tom submitted the July bills for payment.

<i>Receipts</i> - South Middleton Township	\$5,000.00
Cumberland County	\$1,762.00
Middlesex Township.....	\$1,500.00
TOTAL Receipts	\$8,262.00

Brian stated that the Cumberland County check for \$1,762 had a notation on the check stub saying “full payment”. We requested \$4,316 from the county plus they have committed to \$7,000 for the stream gauge project. Chris will call John Connolly at the Cumberland County office to see if their \$1,762 donation was in error.

Bills Requiring Approval:

July bills to be paid are as follows:

Brian L. Fischbach -- Executive Director services and expenses.....	\$458.33
Kathy Russell -- Recording Secretary services	\$85.00
Office Rental	\$70.50
Sprint	\$32.06
Brian L. Fischbach (<i>Petty Cash</i>).....	<u>\$ 37.00</u>
TOTAL bills requiring approval	\$683.02

Erich made a motion to approve payment of the expenses; Jim seconded the motion and the motion carried.

Treasurer's Report:

Tom submitted the authority's financial summary account balances.

Petty Cash: Reimbursed Petty Cash \$37.00 returning the balance to \$ 150.00.

Checking Account: Beginning balance of \$100.00; transfer from Gen Fund Account +\$683.02, minus payment of approved bills (July) - \$683.02, leaving an ending balance of \$100.00.

Savings Account: The beginning balance is \$18,936.84, add appropriations from Cumberland County \$1,762.00 and Middlesex Township \$1,500.00. Add interest for June 2004 \$15.86; minus transfer to checking account (July bills) - \$683.02, leaving a closing balance of \$21,531.68.

Money Mgmt. - Growing Greener (Grant) Account: Beginning balance is \$122.51; add June 2005 interest + .03, leaving a closing balance of \$122.54.

Check on hand for deposit, South Middleton \$5,000.00

GRAND TOTAL: \$ 26,781.68

COMMITTEE REPORTS

Finance / Budget

- **2005 Budget Report:** Tom reported that Members 1st is now supplying us with electronic copies of checks.
- **2004 Annual Audit:** The audit has been completed. Brian distributed a letter and financial report authored by SEK&Co. for review.

- **2004 Annual Report:** Brian completed the annual report and copies have been sent to each municipality that contributes to the LRA.

Easement & Nature Trail

Maintenance – Lance reported that the nature trail is overgrown. Brian stated that he placed a call to Tressler for them to work on the trail. He was told that they would be there on June 18, but they never showed. Jim suggested that we put out a request for bids and cost proposals from professional tree/landscaping services to clear the trail. We have \$682.21 remaining in the budget under nature trail and \$6,000 budgeted under trail connection project. Tom and Brian will inspect the trail to determine its current condition. Tom will contact Frank Cox about an apparatus that can be used or possibly purchased to clear the trail. Brian will contact several places for bids and report back at the next meeting.

Water Quality.

- **ALLARM WQM Data** – Jim reported blips in the data with respect to phosphates, but he's still not convinced that it's anything serious. He will continue to monitor the situation and report back at the next meeting.
- **Analytical Lab Costs** – Regarding seepage behind Home Depot: Jim was under the understanding that this topic is on hold while we see what the seep does this summer. Jim is also waiting to call the analytical labs about getting a freebee or discount until we get the results from this study. Jim will revisit the site and make an updated observation.
- **DEP Follow-up** – Jim will call check with Bob to see if they are collecting any type of data on the seep issue and to see if they are doing any type of monitoring for Home Depot.
- **PA Fish Commission – Alanthis Impact** – Jim spoke with John Arway with the Pennsylvania Fish Commission Environment Group. John has never heard of a negative impact of Alanthis on aquatic vegetation. He said he would look into it and call Jim if he found something that suggested there was a relationship. Jim did not receive a call back.

Project Review -

Brian received four projects for review:

- *Carlisle YMCA Athletic Field Complex* – No comments.
- *West Shore Properties Land Development Plan* – No comments.
- *Limestone Creek Subdivision Plans* – This project was resubmitted with revised plans. Brian reviewed the plan again and responded with three comments.
- *Walnut Bottom Grove Preliminary Subdivision Plans* – Brian hasn't had an opportunity to review this project. He will report back at the next meeting.

Long Range Planning -

- *Retreat* - Brian, Shirley, Lauren, and Chris will meet Hank Aberman in Chris' office at 114 North Hanover Street on Tuesday, August 9 at 9:00 a.m. to layout the itinerary for the retreat to be held on Saturday August 20 beginning at 9:00 a.m. at the Florence Jones Reineman Sanctuary.

Public Relations – No report.

Public Comments - None.

OLD BUSINESS - None.

NEW BUSINESS – Brian received a copy of the Middlesex well report and he'll bring it to the next meeting.

ADDITIONAL AGENDA - None

Tom made a motion to adjourn the meeting; Erich seconded the motion and the motion carried. The meeting adjourned at 8:33 p.m.

NEXT MEETING

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, August 18, 2005 at 7:00 p.m. at the Community Center in Carlisle, PA.

August 18, 2005

Date Adopted

Lance Percival, Secretary

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Prepared by: Kathy L. Russell, Recording Secretary