

# LETORT REGIONAL AUTHORITY

415 Franklin Street  
Carlisle, PA 17013

## MINUTES OF THE LETORT REGIONAL AUTHORITY

March 17, 2005

The meeting was held on Thursday, March 17, 2005, at the Community Center in Carlisle, PA. Chairman, Shirley Ruhl called the meeting to order at 7:05 p.m.

### **ATTENDANCE**

*Members Present:* Mr. Dave Baric, Mr. Richard Darr, Mr. Chip Fenton, Ms. Lauren Imgrund, Mr. Erich Messerschmidt, Mr. Lance Percival, Mr. James Richenderfer, Ms. Shirley Ruhl, and

*Members Absent:* Mr. Keith Bailey, Mr. Chris Houston, and Mr. Tom Stenehjem

*Staff Present:* Mr. John Broujos, Mr. Brian Fischbach, and Ms. Kathy Russell

### **APPROVAL OF MINUTES**

Jim Richenderfer made a motion to approve the minutes from the February 17<sup>th</sup> meeting; Erich Messerschmidt seconded the motion and the motion carried.

**PRESENTATIONS** - Brian introduced and welcomed Lauren Imgrund as the new Middlesex representative for the Letort Regional Authority.

### **STAFF REPORTS:**

#### **Solicitor**

*Keystone Arms/Dickinson College Conservation Easement Agreement* – No Report

Brian called Keystone on two occasions and he had no return calls. He'll try again.

#### **Administrative Information**

*Statements of Financial Interest* – Brian reminded everyone to turn their forms in to him.

2005 Stream Clean-up Event – National Rivers Clean-up Week is May 14-24. However, since Dickinson students will be cleaning at the mully grub and doing some plantings on Saturday, April 30, it was decided to coordinate our clean up on April 30 from 9:00 a.m. to 12:00 noon. The rain date will be May 14. We will discuss supplying beverages for the clean up groups at our April meeting. Brian will have the clean up advertised. We will solicit help from Tressler, Boy Scout troops, and the high school.

POWR – General Liability Insurance for Watershed Groups – Brian received a letter indicating that Miller’s Mutual Insurance will renew their general liability insurance policy this year and continue to allow us to share coverage with their members. Policy dates are April 14, 2005 – April 14, 2006. The cost of watershed groups will be \$.52 per member with a minimum of \$104.00. John Broujos reviewed the letter and recommended that we acquire a sample copy of their policy for review to check on deductibility and whether or not their coverage will be sufficient for our needs. Brian will follow up to see if we qualify for this offer, which will be a considerable savings for the LRA. We will discuss further at April’s meeting.

**MONTHLY FINANCIAL STATUS**

Receipts - \$0

Bills Requiring Approval:

March bills to be paid are as follows:

Brian L. Fischbach -- Executive Director services and expenses.....	\$458.33
Kathy Russell -- Recording Secretary services .....	\$85.00
Office Rental .....	\$70.50
Sprint .....	\$31.99
Pair Networks (Web Page).....	<u>\$59.31</u>
TOTAL bills requiring approval .....	\$705.13

Tom asked Brian to submitted the March bills for payment. Erich Messerschmidt made a motion to approve payment of the expenses; Dave Baric seconded the motion and the motion carried.

### **Treasurer's Report:**

Tom asked Brian to submit the authority's financial summary account balances as follows:

Petty Cash: No expenditures - balance to \$ 150.00.

Checking Account: Beginning balance of \$100.00; add transfer from Gen Fund Account - \$705.13, minus payment of approved bills for March of \$705.13, leaving an ending balance of \$100.00.

Savings Account: The beginning balance is \$21,781.70; add interest for February 2005 of \$17.01, minus transfer to checking account (March bills) \$705.13, leaving a closing balance of \$21,093.58.

Money Mgmt. - Growing Greener (Grant) Account: Beginning balance is \$11,074.69; add \$10.53 for February 2005 interest, leaving a closing balance of \$11,085.22.

**GRAND TOTAL: \$ 32,428.80**

### **COMMITTEE REPORTS**

#### Finance / Budget

- 2005 Budget Report: Brian stated that Tom reported that the budget aligns correct and current.

#### Easement & Nature Trail –

- Bonnybrook Road Parking Lot – Brian wants to make sure the weather is decent and we know what we want done at the site before he contacts Tressler. He suggested that this might be a project to focus on during the clean up on April 30.
  - Tressler Involvement in Fixing Structures – No report
  - Lighting Issue – Dave Baric will follow-up and report back at the next meeting.
- Willow Crossing Condominium Association Easement Agreement – Dick Darr talked to Mike Adler in early February and is waiting for a call back.

- Property / Easement Atlas – Brian heard from Rettew through e-mail and they are wrapping things up and will have reports to us shortly.
- Lance suggested that the wetlands behind the Home Depot site be tested for lead and metal content. Lauren commented that this would be outside the range of their normal scope of work, but indicated that this might be something that could be considered for a “special project”.

Jim will come up with a priority list of tests that he feels should be performed and the approximate costs. Brian will then draft a letter, based on Jim’s recommendations, to ALLARM requesting that they take water samples to an analytical lab for testing.

Water Quality –

- Sinkhole Repair – Jim reported that he visited the area where the muskrat holes were evident last month. The holes seem to have healed themselves. Jim will keep the Bentonite on hand if a problem should arise in the future.

Project Review -

- **Otto Parcel** - Minor Subdivision Plan – Reviewed with no comment.
- **Carlisle Med II** - Final Land Development Plan – Reviewed with no comment.
- **Carlisle Alliance Church** – Reviewed with one modification to the storm water management concept.
- **Limestone Creek** – Preliminary Subdivision and Land Development Plan – The committee will review this plan after tonight’s meeting.

Long Range Planning - No Report

Public Relations – No Report

**PUBLIC COMMENTS** - None

## **OLD BUSINESS -**

- Tree of Heaven – Brian will call the Caledonia Park office to see what they're doing about their problem with the Tree of Heaven. We are also waiting for a recommendation on a method to get the tree under control from ALLARM.
- Geologic Hazards Investigation – Brian received one copy of the report and distributed relevant pages that had been revised as a result of our comments. Brian suggested that the revised pages be reviewed and if there are any concerns, they can be e-mailed to him. Rettew has recommended that the report now be submitted to DEP and, if acceptable, we pay the balance of their bill.

Jim will review and report back at that next meeting.

## **NEW BUSINESS –**

Lauren presented a summary notebook organized by ALLARM on the data collected since the monitoring program started. It is categorized by year and graphed site parameters. She asked what additional information, data, reports we would like to receive. Lauren will take the book back to ALLARM to have it reviewed and put into final form and she hopes to have the final version at the next meeting.

## **ADDITIONAL AGENDA**

Erich made a motion that the meeting be adjourned; Dick Darr seconded the motion and the motion carried. The meeting adjourned at 8:07 p.m.

## **NEXT MEETING**

The next regular meeting of the LeTort Regional Authority is scheduled for Thursday, April 21, 2005 at 7:00 p.m. at the Community Center in Carlisle, PA.

April 21, 2005

Date Adopted

Lance Percival, Secretary

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Prepared by: Kathy L. Russell, Recording Secretary